



HERITAGE CONFERENCE CENTER

FAQ

Is it required to use the preferred caterer?

Yes, we require our guests to use one of the preferred catering companies from our list. Once the catering is confirmed, we require a 25% deposit paid to HIM with the full balance due at 30 days out.

Is a coordinator required for events and weddings?

Yes, we will host your event and be available for any needs, but we will not be the coordinator of the events on that day.

What is the cancellation policy?

The \$1,000.00 event deposit is nonrefundable. Cancellations are accepted provided that notification is given no later than 30 days before the event takes place. The event deposit will be applied to a new date if your event is cancelled in writing no later than 30 days before the event. The remaining balance of each event is due 30 days before the scheduled date.

What is the alcohol policy for events?

Alcohol is only allowed to be served at weddings. Heritage Conference Center allows two drinks per guest. The Alcohol Policy page further outlines the requirements and precautions.

What is included in the wedding package?

We have banquet tables, cushioned chairs, table linens, sheer curtains, speaker and mic, and 24 x 24 dance floor included in our package.

Am I responsible for any of the cleaning?

No, we have a staff that is responsible for cleaning after the event is over. The party is only responsible for gathering their personal belongings after the event.